

## Arcola Christian Preschool

A Ministry of Arcola United Methodist Church  
24757 Arcola Mills Drive, Dulles, VA 20166  
703-327-7878 x222

### Registration Information 2021-2022

Openings will be filled on a first-come, first-served basis.

Please complete the attached registration form and turn it in to Barbara Ladany, Director of Arcola Christian Preschool. When offered placement in the preschool, you will have 48 hours to turn in the registration fee.

- Mail the form to ACP, 24757 Arcola Mills Drive, Dulles, VA 20166
- Scan and e-mail the form to [BarbaraL@ArcolaChurch.org](mailto:BarbaraL@ArcolaChurch.org)

---

### CLASS SCHEDULE (All classes meet from 9:30 am – 12:15 pm)

Arcola Christian Preschool reserves the right to alter the class schedule based on enrollment demands or restrictions due to the ongoing pandemic.

#### 2 ½ year olds (must be 2 by March 31, 2021)

- Tuesday and Thursday

#### 3 year olds (must be 3 by September 30, 2021) have the following options:

- Tuesday and Thursday
- Monday/Wednesday/Friday

#### 4/5 year olds (must be 4 by September 30, 2021) have the following options:

- Tuesday and Thursday
- Monday/Wednesday/Friday
- Monday through Thursday AM

### FEE SCHEDULE

A **REGISTRATION FEE** of \$135.00 must accompany each registration form. The registration fee is non-refundable if your child is offered placement in our program.

**TUITION** for the 2021-2022 school year at Arcola Christian Preschool is listed below. Tuition is to be paid in nine equal installments. The first tuition payment is due May 1, 2021. This is a deposit and will be credited as the May 2022 payment. The remainder of the payments are to be made by the first of each month, August through March, and are applied to the following month's fees.

To ensure we receive timely payments, **we ask that all families make their tuition payments through our [online payment page](#) using an electronic fund transfer** or use bill pay through your bank allowing at least 7 days for processing and delivery. If this presents a problem for your family, please talk with our Director.

Monthly Tuition – 9 equal installments

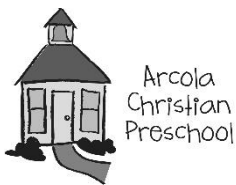
Two-day classes - \$250.00

Three-day classes - \$310.00

Four-day class - \$380.00

---

Due to pandemic restrictions, we are currently unable to offer tours. If you are interested in viewing photos of our preschool, please email our director at [BarbaraL@ArcolaChurch.org](mailto:BarbaraL@ArcolaChurch.org) for a link to the photos.



**Arcola Christian Preschool**  
 A Ministry of Arcola United Methodist Church  
 24757 Arcola Mills Drive  
 Dulles, VA 20166  
 703-327-7878 x222

**2021-2022 REGISTRATION FORM**

Child's Name: \_\_\_\_\_ Date of Birth: \_\_\_/\_\_\_/\_\_\_\_\_ Sex: \_\_\_\_\_  
Last First

Prefers to be called: \_\_\_\_\_

**Class for which you would like to enroll your child (please mark your choices in order of preference: 1<sup>st</sup>, 2<sup>nd</sup>, etc.). Do not choose a class you are unwilling to accept.**

Arcola Christian Preschool reserves the right to alter the class schedule as listed below based on enrollment demands and pandemic related restrictions.

<b>2 ½-Year-Old Class</b> <small>(must be 2 by March 31, 2021)</small>	<b>3-Year-Old Classes – all AM</b> <small>(must be 3 years old by Sept. 30, 2021)</small>	<b>4/5-Year-Old Classes</b> <small>(must be 4 years old by Sept. 30, 2021)</small>
___ Tuesday/Thursday	___ Tuesday/Thursday ___ Monday/Wednesday/Friday	___ Tuesday/Thursday ___ Monday/Wednesday/Friday ___ Monday-Thursday (4 days)

Name of Parents/Guardians: \_\_\_\_\_  
Parent/Guardian 1 Parent/Guardian 2

Address: \_\_\_\_\_  
Street City State Zip

E-mail Address (Primary method of communication!): \_\_\_\_\_

Phone Number: \_\_\_\_\_

\*If the class in which you wish to enroll your child is full, your child will be put on the wait list unless you notify the Director, in writing, that you do not wish to continue the process.

**SPECIAL NEEDS:**

Are there any areas where your child needs special support/services? **(Please do not request teachers or classmates.)**

\_\_\_\_\_

\*We feel it is important for our teachers to spend all their time with the children in the classroom. Therefore, it is our policy that all children be fully potty-trained before starting school. (2 ½ year-olds must be actively working on training even if not completely trained.)

\*A non-refundable registration fee of \$135.00 is due upon admission to our program. Checks should be made out to Arcola Christian Preschool. The first tuition payment acts as a deposit and is due May 1, 2021. The next tuition payment is due August 1 and monthly thereafter through March 1, 2022.

\*Virginia State Law requires us to view your child's birth certificate before admitting him/her to the preschool.

\*Arcola Christian Preschool admits students of any race, color, and national or ethnic origin.

\_\_\_\_\_  
Signature of Parent Date

FOR OFFICE USE: Date received \_\_\_\_\_ Check # \_\_\_\_\_ Acceptance sent \_\_\_\_\_ Check returned \_\_\_\_\_